

Dunfermline Athletic Heritage Trust

Dunfermline Athletic Heritage Trust

Charity number SC045532 Registered in Scotland

Accounts for the Year Ended 31<sup>st</sup> March 2017

Dunfermline Athletic Heritage Trust  
East End Park  
Halbeath Road  
Dunfermline  
Fife  
KY12 7RB

# **Trustees Report for the Year Ended 31<sup>st</sup> March 2017**

## **Chairman's Report on behalf of the Trustees**

Dunfermline Athletic Heritage Trust was established on 18 October 2014, by a Trust Deed, with the aim of preserving for future generations the history of Dunfermline Athletic Football Club and the memories of its players, management and supporters, and making this rich heritage available for public access.

Although we share a common interest in the past, present and future of Dunfermline Athletic FC, the Trust is completely independent of the football club, with its own governance system run by Trustees who are all long-term Pars supporters.

These are the second accounts of the Trust and cover the period from 1 April 2016 to 31 March 2017.

Dunfermline Athletic Heritage Trust is a charity registered in Scotland, No SC045532.

## **Trustees**

The current office-bearers of the Trust are:

Chair: Duncan Simpson

Vice-Chair: Donald Adamson

Treasurer: Graeme Herd

Secretary: John Simpson

The other Trustees are Craig Brown, Brian Duncan, Bob Garmory, Kenny McLachlan, Bonar Mercer, Gordon McKenzie (from 29 August 2016) and Christine Scott (from 29 August 2016).

Rachel Walker ceased to be a Trustee on 29 August 2016 and Gordon Smith on 6 February 2017.

## **Activities of the Trust**

The Trust continues to be extremely active, and its work is broken into a number of work-streams. Trustee and volunteer meetings are held quarterly. All activities are carried out by unpaid volunteers.

Tangible Heritage –The Trust has established a system of control over its tangible heritage. This includes the maintenance of a register of tangible items held by the Trust, along with systems for accepting objects either as loans or outright gifts, and the issue of appropriate documentation. The Trust has added to its storage capacity with the construction of a purpose-built store within East End Park just before the year-end (and the cost of this will be reflected in next year's

accounts). The Trust is seeking professional advice in relation to best practice in curatorial matters for its collection. The Trust displays heritage items in public areas of the stadium, and updates these exhibitions on a regular basis. It is intended to continue this process in the future both via additional display capacity and a series of history boards around the stadium.

**Statistical Heritage** – A major project is underway to record the player profiles of everyone who ever played for Dunfermline Athletic. The profiles of those playing between 1990 and 2015 are now largely complete. This information will be displayed via the Trust’s website. Considerable thought is being given to the best platform to access the statistical records of Dunfermline Athletic

**Photographic Heritage** – There is a rapidly growing archive of photographs. This allows photographs to be accessed for specific events – such as the forthcoming fiftieth anniversary of the 1968 Scottish Cup win.

**Audio-Visual Heritage** – Interviews with former players, club employees and supporters are filmed on an almost weekly basis. This is growing into a popular and important archive of memories. These are made available to the public through the Trust Facebook page.

**Historical Heritage** – The Trust led the remembrance of Dunfermline Athletic players and supporters who served and were killed in World War I. The Trust took a bus to the Somme battlefields to remember the many Dunfermline casualties of that battle, which included two members of Dunfermline Athletic on 1 July 1916. A wreath was laid in their memory at Contalmaison on the Somme. In addition, the Trust has researched the names of those players and staff who died whilst in service with Dunfermline Athletic, other than in the World Wars. A second printing of the booklet “The Truly Horrific History of Dunfermline Athletic” has been produced for use by the Young Pars. It is aimed at children aged 6-14. It is also available on the Trust’s website, and links to further web-based teaching and information resources.

**IT and Digitisation** – The Trust has established both a website and a Facebook page. The website focusses on matters of more permanent interest, whilst the Facebook page contains articles of current interest, and is well used. There are large projects underway to digitise and make available Dunfermline match-day Programmes, and also articles about Dunfermline matches from local newspapers. This will be integrated with the statistical information and player profiles in due course.

**Memory Boxes** – The Memory Box contains football and cultural memorabilia relating to Dunfermline Athletic and Scottish football. A second box aimed at women specifically has been added. Working in conjunction with The Pars Foundation and Dunfermline Athletic Disabled Supporters’ Club, Trust volunteers take the Memory Boxes to care homes where older people frequently struggle with memory loss and dementia. The Box is also made available to schools and church groups. The Trust is very grateful to Co-operative Funeralcare and FES Ltd for their support.

## **Financial Review**

The income of the Trust for the year can be broken into three main elements. Firstly, fundraising and donations represents the considerable efforts of many to put funding into the Trust via gifts, donations and money raised from social events including a retro-games day. This featured an

impressive array of vintage football games, made for the children's market. They proved to still be widely popular. The Trust is very grateful for the generosity of its supporters. Secondly, the Trust benefited from the profits from the 'Full Time' cookbook. This was something of a cross between a conventional cook-book and a collection of memories about Dunfermline Athletic from former and current players, staff and supporters. Thirdly, the Trust was able to send two soldiers, with local connections, from the Army Personnel Recovery Unit to the World War I battlefields in July 2106, as part of the Trust party. The money for their participation was raised by a mixture of donations and a sponsored sky-dive. The generosity of supporters meant that the WWI trip generated a small profit of £325, as reflected in the accounts.

The expenditure of the Trust, in the year, continued to be mainly in relation to stationery and display costs for exhibitions and events. A new storage facility was completed prior to the year-end, but was paid for in the year to 31 March 2018 due to the generosity of the A K Moyes a local firm of joiners.

The restricted funds held at 31 March 2016 were fully used up, as anticipated, by the payment of an invoice from Mercat International who conveyed a party to the Somme battlefields. This is as noted in last year's accounts. Those travelling, other than the two soldiers, paid for the individual costs of travel in full.

### **Appointment of Trustees**

There must be at least six Trustees and a maximum of twelve. The initial Trustees noted above were appointed for three years from 18 October 2014. Trustees are appointed or re-appointed at a special meeting of Trustees convened for that purpose, and after the initial Trustee appointments, are appointed, or re-appointed, for a period not exceeding two years. Trustee meetings are held quarterly, and are also attended, in an observer capacity, by the volunteers who are not Trustees.

On 31 October 2016, Donald Adamson, Craig Brown, Brian Duncan, Bob Garmory, Graeme Herd and Kenny McLachlan retired as Trustees and were reappointed for two years until October 2018.

### **Appointment of Independent Examiner**

Stephen Taylor CA has expressed his willingness to act as Honorary Independent Examiner.

Duncan Simpson, Chairman.  
Date:

**Independent Examiner's Report to the Trustees of Dunfermline Athletic Heritage Trust  
SC045532.**

I report on the accounts of the charity for the period ended 31 March 2016 which are set out on pages 7 to 8.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and

Regulation 4 of the 2006 Accounts Regulations

- to prepare accounts which accord with the accounting records and comply with

Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Stephen Taylor CA [signed]

Relevant Professional qualification/professional body: ICAS (retired)

Address:

Date:

**Dunfermline Athletic Heritage Trust: Statement of Balances as at 31<sup>st</sup> March 2017**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Opening Cash at Bank	6588	10800	17388
Surplus/(Deficit) for the year	3797	(10800)	(7003)
Closing Cash at Bank	10385	nil	10385

[signed] G Herd

Treasurer

Date

**Dunfermline Athletic Heritage Trust**  
**Receipts and Payments for the Year Ended 31<sup>st</sup> March 2017**

	Unrestricted Funds £	Restricted Funds £	Year to 31/3/2017 £	Period to 31/3/2016 £
<b>Receipts</b>				
Donations/Fundraising	3685	-	3685	6429
Grants	-	-	-	2500
WWI Trip	-	1525	1525	10800
<b>Total Income</b>	<b>3685</b>	<b>1525</b>	<b>5210</b>	<b>19729</b>
<b>Payments</b>				
Exhibition costs	147	-	147	381
IT Costs	-	-	-	153
Stationery	26	-	26	342
Sundry	40	-	40	77
Wreath	-	-	-	35
Frames for pennants	-	-	-	160
Donation to charity	-	-	-	270
Memory Box	-	-	-	813
Storage Cabinets	-	-	-	110
WWI Trip	-	12000	12000	-
<b>Total Payments</b>	<b>213</b>	<b>12000</b>	<b>12213</b>	<b>2341</b>
<b>Surplus/(Deficit) for year</b>	<b>3472</b>	<b>(10475)</b>	<b>(7003)</b>	<b>17388</b>
<b>Transfers between funds</b>	<b>325</b>	<b>(325)</b>	<b>-</b>	<b>-</b>
<b>Surplus/(Deficit) for year</b>	<b>3797</b>	<b>(10800)</b>	<b>(7003)</b>	<b>17388</b>

## **Dunfermline Athletic Heritage Trust: Notes to Accounts for the year to 31 March 2017**

### **1. Basis of Accounting**

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

### **2. Nature and Purpose of Funds**

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the charity.

Restricted funds may only be used for specific purposes. The trip to France in June and July 2016 involved the Trust in receiving £11,000 from those travelling, based on a cost of £500 per person, plus £1325 raised to take two soldiers with the party. The invoice from Mercat International was £12,000. This means that a small surplus of £325 was generated, and this was released to unrestricted funds after the journey was completed.

The trip was focussed around Dunfermline players and supporters who fought and died in World War I.

